



CREWE JUDO CLUB

What does the Club Welfare Officer do?

- Assist the club to fulfil its responsibilities to safeguard children and young people.
- Assist the club to implement its child protection plan.
- Be the first point of contact regarding concerns about children's welfare, poor practice or child abuse.
- The CWO is responsible for following the British Judo Council's policy and procedures especially in relation to safeguarding and in particular the reporting procedures.
- Maintaining appropriate records and assessing information promptly and carefully, clarifying or obtaining more information about the matter as appropriate.
- Initially discuss your concerns with the **British Judo Council Lead Child Protection Officer**
- Consult initially with a statutory child protection agency such as the local social services department or health board, or the [NSPCC](#), to test out any doubts or uncertainty about the concerns as soon as possible, in agreement with the BJC Safeguarding Lead.
- Make a formal referral to a statutory child protection agency e.g. [social services department](#) or the [police](#) without delay. It is NOT the role of the club to decide whether a child has been abused or not. This is the task of the social services department and the police or NSPCC.
- Be the first point of contact with the National Lead Child Protection Officer.
- Maintain contact details for local Social Services, Police, and how to obtain the Area Child Protection Committee's policy/procedures. Contact details for local/nation help lines should also be maintained and publicised within the club.
- Promote the club's best practice guidance/code of conduct within the club in line with the club's plans. This may involve working with children/young people and parents on developing the club's approach to the best behaviour of everyone at the club.
- Promote and ensure adherence to the club's child protection training plan.
- The CWO will need to ensure that everyone is aware of what training is available and work with the club management committee to ensure that training requirements are met.
- Ensure confidentiality is maintained alongside the club's management committee.
- Promote anti-discriminatory practice. The club must ensure that it has made clear its commitment to anti-discriminatory practice in its policy, procedures and plans for safeguarding children and young people's welfare. The club should also have an Equity policy.